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# GREENER GREEN

## A6 Online coordination meetings

Developed by Blue Room Innovation

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## 1. Introduction

For the organization of the Greener Green project, we adopted a combination of online and in-person meetings to ensure effective collaboration and communication among team members. Throughout the project's lifecycle, we conducted a total of 20 online meetings and three in-person gatherings. These meetings played a crucial role in shaping the direction of the project, addressing challenges, and fostering a sense of unity among consortium members.

The online meetings, conducted periodically, provided a convenient platform for team members to connect from various locations. Leveraging the capabilities of the Zoom platform, we were able to hold virtual discussions, share updates, and collaboratively work on project-related tasks. This approach allowed for flexibility in scheduling and accommodated the diverse schedules of team members, ensuring broader participation and engagement.

In addition to the online meetings, we recognized the importance of face-to-face interactions in building stronger relationships and enhancing communication. Therefore, we organized three in-person meetings to complement the virtual collaboration. These physical gatherings served as valuable opportunities for more in-depth discussions, brainstorming sessions, and team-building activities. The combination of online and in-person meetings contributed to a well-rounded approach in managing the Greener Green project, balancing the benefits of virtual collaboration with the richness of direct, personal interactions.

During the initial months of our Greener Green project, we conducted thorough research on the state of sustainable education in different countries. This initial phase involved coordinating with various countries to conduct focus groups and surveys to gain a comprehensive understanding of the situation. Subsequently, each country in the consortium generated a detailed report on the state of



sustainable education in schools in Spain. These individual reports were presented in various meetings, and a synthesis report was created to provide an overall view of the sustainable situation in the countries that are part of the Greener Green consortium.

With the European situation clearly defined, we initiated the development of the "Assessment Tool" and the e-learning platform. Initially, an ideation process was carried out, followed by several meetings to discuss the functionalities and aesthetics of the "Assessment Tool," as well as the content that the e-learning platform could host.

Once these stages were completed, we organized meetings to present the initial results of the e-learning platform and the "Assessment Tool." In this phase, we focused on the continuous improvement of the "Assessment Tool," developing the ability to provide advice or information when someone fails a question.

With the two tools developed, we conducted a thorough review of the platform and the "Assessment Tool." Simultaneously, we coordinated pilots to ensure that they all served the same purpose. Each country initiated multiplier events to share the progress and results of the project.

While the tools were under review and the pilots were underway, we focused on gathering valuable feedback for final adjustments. We continued to coordinate multiplier events and emphasized effective communication among the consortium countries, as the goal was to perfect the e-learning platform and the "Assessment Tool" to ensure their effectiveness and alignment with sustainable education objectives. Additionally, we strove to optimize the user experience and ensure successful implementation in all participating countries.



Below is a list of all the specific meetings that took place during the execution of the activities presented earlier.

January 20, 2022, Thu / 10:00 – 11:30 (Online meeting)

January 28, 2022, Fri / 16:00 – 17:00 (Online meeting)

February 3, 2022, Thu / All day (KICKOFF Girona)

February 4, 2022, Fri / All day (KICKOFF Girona)

February 17, 2022, Thu / 14:00 – 15:00 (Online meeting)

March 22, 2022, Tue / 16:00 – 17:00 (Online meeting)

April 28, 2022, Thu / 11:00 – 12:00 (Online meeting)

June 14, 2022, Tue / 14:00 – 15:00 (Online meeting)

July 19, 2022, Tue / 11:00 – 12:00 (Online meeting)

September 8, Thu Summer KICK OFF / 14:00 – 15:00 (Online meeting)

November 11, 2022, Fri / 11:15 – 12:15 (Online meeting)

January 26, 2023, Thu / 11:00 – 12:00 (Online meeting)

March 10, 2023, Fri / 11:00 – 12:00 (Online meeting)

March 15, 2023, Wed / 09:30 – 10:30 (Online meeting)

May 4, 2023, Thu / 14:00 – 15:00 (Online meeting)

May 8, 2023, Mon / 15:00 – 16:00 (Online meeting)

May 30, 2023, Tue / All day (Meeting Liege)



May 31, 2023, Wed / All day (Meeting Liege)

June 1, 2023, Thu / All day (Meeting Liege)

September 15, 2023, Fri / 14:00 – 15:00 (Online meeting)

October 30, 2023, Mon / 14:00 – 15:00 (Online meeting)

January 24, 2024, Wed / All day (Meeting VARESE)

January 25, 2024, Thu / All day (Meeting VARESE)

January 26, 2024, Fri / All day (Meeting VARESE)

Overall, all these meetings reflects our commitment to maintaining a dynamic and effective communication strategy, fostering a collaborative environment, and ensuring the success of the Greener Green project.