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GREENER GREEN

M2 Final meeting Varese, Italy

January 2024

By Blue Room Innovation

Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Education and Culture Executive Agency (EACEA). Neither the European Union nor EACEA can be held responsible for them





Introduction

The city of Varese, Italy, served as the backdrop for the culminating event of the Greener Green project from January 24th to 26th, 2024. This immersive meeting at Scuola Europea di Varese aimed not only to review project outcomes but also to foster a deeper understanding of sustainable practices within an international context.

Wednesday, January 24th, 2024:

Throughout the day, as partners arrived, the UNA Hotel buzzed with an air of anticipation. Despite the meeting being scheduled for the 25th and 26th (refer to Agenda in Annex 1), most partners convened at 19:30 for the Culinary Experience at OFFICINA del TRAM for dinner.

This informal gathering in the evening provided participants with an opportunity to share a moment of camaraderie before the formal commencement of the event. The choice of venue, OFFICINA del TRAM, not only promised an exceptional culinary experience but also set the stage for relaxed interaction among partners. This pre-event moment established a welcoming atmosphere conducive to collaboration throughout the remainder of the gathering. Dinner unfolded at the vibrant OFFICINA del TRAM on viale Aguggiari Varese, where partners indulged in local cuisine, establishing connections beyond the confines of formal meeting spaces.





Thursday, January 25th, 2024:

8:20 - 8:30 - Shared Journey to JRC

Commencing the day at 8:20, partners gathered at the designated meeting point at UNA Hotel for a shared journey to the Joint Research Centre (JRC) (Attendance list in Annex 2). This early start not only exemplified a commitment to punctuality but also underscored the collaborative ethos of the project. As the convoy of partners embarked on this shared journey, it served as a symbolic representation of the collective effort and unity driving the project forward.

9:30 - Exploration of JRC and ESE

Arriving at JRC at 9:30, the next segment of the day unfolded with an immersive exploration of the facility. Partners delved into the intricacies of the Joint Research Centre, gaining valuable insights into the state-of-the-art research infrastructure that underpins the project's scientific endeavors. This firsthand encounter with the cutting-edge facilities at JRC provided a tangible connection to the collaborative research environment, reinforcing the shared vision and purpose of the project.

Simultaneously, partners had the opportunity to tour the European School of Varese (ESE), further enriching their understanding of the broader context that shaped the project. This exploration extended beyond the scientific aspects, offering a holistic perspective that considered the cultural and educational dimensions contributing to the project's framework.

The combination of the facility tour at JRC and the visit to ESE not only deepened partners' appreciation for the project's foundations but also fostered a sense of connection to the broader environment in which our collaborative efforts are situated. This shared journey, both physically and metaphorically, set the tone for a day of exploration, discovery, and strengthened collaboration among the diverse stakeholders involved in the project.



10:15 - 12:00 - Strategic Project Management

From 10:15 to 12:00, our focus shifted towards the realm of Strategic Project Management, a critical facet overseen by the experienced guidance of Paula Vilatje and Marc Melús, representing Blue Room Innovation as the project coordinator. Acting as the project management lead, our discussions traversed a comprehensive landscape, delving into various facets such as project accomplishments, pending tasks, meticulous reviews of the Gantt chart, examination of deliverables, and the assiduous preparation of the final report.

In our pursuit of excellence, we left no stone unturned, meticulously examining legal and financial aspects to ensure a robust and comprehensive conclusion to the project. The gravity of our findings and progress was underscored through a compelling and elaborate presentation, as evidenced in Annex 3. This presentation served as a comprehensive encapsulation of our endeavors, providing a visual narrative that complemented the in-depth discussions held during this pivotal session. The collective effort dedicated to scrutinizing each element of the project underscored our commitment to precision and thoroughness, setting the stage for the successful culmination of this strategic initiative.



12:15 - 13:15 - Networking Luncheon

Following the morning session, the agenda seamlessly transitioned into the midday break, marked by a Networking Luncheon from 12:15 to 13:15. This interlude served as a valuable opportunity for partners to engage in informal discussions, fostering camaraderie and further solidifying the bonds forged during the earlier meeting sessions. The relaxed atmosphere of the luncheon provided a conducive environment for networking, enabling participants to exchange ideas, insights, and experiences, thereby enhancing the overall collaborative spirit of the gathering.

13:30 - 15:30 - Immersive Activities

Resuming the agenda at 13:30, the afternoon segment unfolded with a series of Immersive Activities designed to provide participants with a hands-on and experiential understanding of key project components. The first immersive experience took the form of a visit to the Vehicle Market Surveillance, offering a firsthand glimpse into real-world applications and practical implications relevant to our project objectives. This on-site engagement aimed to deepen participants' insights and broaden their perspectives, aligning theoretical discussions with tangible, real-world scenarios.

Building on this practical exposure, the agenda further unfolded with a visit to the European Microwave from 13:30 to 15:30. This immersive activity was strategically incorporated to augment partners' understanding of the pivotal role that technology plays in the overall project framework. By exploring the intricacies of the European Microwave, participants



gained valuable insights into cutting-edge technologies, fostering a holistic appreciation of the technological landscape shaping our project's trajectory.

Together, these immersive activities not only added a dynamic dimension to the agenda but also provided a multifaceted learning experience, aligning theoretical knowledge with practical applications and reinforcing the collaborative spirit that defines the essence of our shared endeavors.



15:30 - 18:00 - In-Depth Discussions on Quality Assurance, Evaluation, Dissemination, and Exploitation

Sessions were dedicated to quality assurance reporting

19:30 - 20:30 - Return Journey and Dinner at BOLOGNA

The day concluded with partners sharing car rides from Ispra to Varese, providing an opportunity for a welcome tour or a direct return to the hotel. Dinner at the enchanting restaurant BOLOGNA, accessible by a scenic 15-minute walk, fostered an atmosphere of relaxation and camaraderie.



Friday, January 26th, 2024: School Visit and Project Closure

On the culminating day of Friday, January 26th, 2024, our agenda was dedicated to a School Visit and the formal closure of the project, creating a meaningful conclusion to our collaborative endeavors.

9:00 - 9:10 - Car Sharing for School Transfer

The day commenced at 9:00 with partners converging at the UNA Hotel, serving as a meeting point for shared transportation to the designated school. The emphasis on car sharing not only reflected a commitment to sustainable practices but also set the tone for the day's collaborative and community-focused activities.

9:30 - 14:15 - Immersive School Experience

At 9:30, our immersive School Experience unfolded, extending a warm welcome to partners within the educational realm. The focus of the day was a follow-up on the Greener Green projects, an initiative aimed at fostering environmental awareness and sustainability within schools. The agenda included a meeting with primary school student representatives, providing a unique opportunity for partners to engage directly with the younger stakeholders whose lives were impacted by our collaborative efforts.





A comprehensive tour of the school followed, allowing partners to witness firsthand the tangible outcomes of the project within the educational setting. This encompassed not only the physical manifestations of the Greener Green projects but also an exploration of the broader impact on the school community. The deep dive into the project's influence on educational institutions served as a reflective session, highlighting the significance of our collaborative initiatives in shaping a more sustainable and environmentally conscious learning environment.

The School Visit and Project Closure activities from 9:00 to 14:15 encapsulated a blend of experiential learning, community engagement, and reflection. As partners actively participated in the immersive school experience, the day symbolized the culmination of our collective efforts and the positive transformation achieved through the collaborative endeavors undertaken during the project's duration.

13:15 - 14:15 - Culinary Delights and Networking

Partners indulged in Culinary Delights and Networking during lunch. This period served as more than just a meal break; it provided partners with a relaxed setting to reflect on the morning's experiences. Over delectable culinary offerings, partners engaged in informal networking, fostering a sense of camaraderie that complemented the collaborative spirit of the entire event.

14:15 - 16:00 - Project Closure and Future Steps

Resuming the afternoon program at 14:15, the focus shifted towards Project Closure and Future Steps. This segment marked the climax of the event, encompassing a reflective discussion on the closure of the Greener Green project. Partners had the opportunity to share insights, discuss the reported outcomes, and collectively explore the next steps for the project's legacy. The agenda was structured to facilitate an open exchange of ideas, ensuring that each partner's perspective contributed to the comprehensive understanding of the project's impact.

The day concluded with final remarks, encapsulating a sense of accomplishment and unity among the partners. As the event came to an end, there was a tangible acknowledgment of the shared journey, collaborative efforts, and the positive outcomes achieved through the



Greener Green project. The holistic approach, combining project intricacies with cultural immersion, networking, and reflection, underscored the unique nature of this gathering.

Conclusion:

In conclusion, the Greener Green project meeting in Varese, Italy, surpassed the conventions of traditional gatherings. It was not merely a discussion of project intricacies but a holistic experience that provided partners with both a cultural and immersive context. The exchange of ideas, collaborative efforts, and shared experiences during this event set a precedent for future sustainable and impactful projects, emphasizing the potential for positive change through collaborative endeavors.



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ANNEX 1 - Agenda Final Consortium Meeting

M2 Final meeting Varese, Italia





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Greener Green schools: Developing sustainability practices in primary schools
- Greener Green -

Greener Green - 2021-1-ES01-KA220-SCH-000032687

Agenda

Final Consortium Meeting

24th to 26th of January 2024

Varese, Italy


B L U E
R O O M
I N N O V A T I O N

Final Consortium meeting

Greener Green - 2021-1-ES01-KA220-SCH-000032687

24th to 26th of January 2024

Italy - Scuola Europea di Varese, via Montello 118 - 21100

WEDNESDAY, January 24 th of 2024		Arrival of participants to Varese
FRIDAY, January 26 th of 2024		Departure of participants
WEDNESDAY	January 24th of 2024	
	ARRIVAL AT ALL PARTICIPANTS	
19.00	Meting point for dinner - main entrance UNA Hotel	
19.30	Dinner at OFFICINA del TRAM viale Aguggiari Varese	
THURSDAY	January 25th of 2024	
8.20	Meeting point for car sharing UNA HOTEL main entrance	
8.30	Departure from UNA Hotel – to JRC	
	<p>JRC Ispra (see program in annex)  2024_01_25_Greener Green.pdf + ESV TOUR</p>	
09:30	ARRIVAL AT THE JRC	
09:30- 10:15	PRESENTATION OF THE JRC and Tour of the ESE	
10:15- 10:30	COFFEE BREAK	
10:30- 10:45 To be confirmed	Welcome and short introduction to final results – Denisa Gibovic, project coordinator BRI	
10:55- 12:00	Project management and coordination – Marc Melús, project management BRI <ul style="list-style-type: none"> - What is done and what is pending. Reviewing Gant Chart and deliverables. - Preparing the final report. What is needed from each partner? - Conclusions - Financial and legal issues 	
12:15- 13:15	Lunch	
13:30- 14:00	Visit to the Vehicle Market Surveillance	
14:10- 14:45	Visit to the European Microwave	
15:00- 15:30	Quality assurance and evaluation activities – IDEC, quality coordinator <ul style="list-style-type: none"> - Quality assurance reporting Impact analysis, what is needed?	

15:30- 16:30	Dissemination and exploitation activities – Paula Vilatje, communication BRI <ul style="list-style-type: none"> - Dissemination activities status Let's work together on dissemination evidences
16:30- 18:00	Piloting results and presentation of multiplier events <ul style="list-style-type: none"> - Varese – 10 min - Vareia – 10 min - Bell – Lloc - 10 min - Uliege – FAPEL – 10 min IDEC - Review of multiplier events evaluation – 10 min
19:30- 20:30	Way back from Ispra to Varese by car sharing – Welcome tour or back to hotel
20:30	Dinner in the restaurant BOLOGNA – (no car parking better to reach on foot 15 minutes walk from Hotel) https://www.albergobologna.it/en.html
FRIDAY	January 26 th of 2024
9:00	Meeting point for car sharing UNA HOTEL main entrance
9:10	Transfer from Una Hotel to School
9:30 - 10.00	Welcome at school
10.00 - 11.00	<ul style="list-style-type: none"> - Follow up at the greener green projects
11.00 - 11.30	<ul style="list-style-type: none"> - meeting with some primary's students representatives
11.30 – 13.00	<ul style="list-style-type: none"> - Tour of the school
13/15 -14:15	Dinner and networking
14.15 - 16.00	Project closure, reporting of the event, and next steps Conclusions of the day



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ANNEX 2 - Final Event Attendance list M2 Final meeting Italia





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Final Event Attendance list

M2 Final meeting Varese, Italia

Thursday, January 25th, 2024





#	Name	Last Name	Institution and role in the project	Signature	Email
1	Aniane	Farinelle	European School of Varese Italy,		
2	PAULA	VILATJE	BLUE ROOM INNOVATION		PAULAVILATJE@ BLUEROOMINNOVATION
3	Lila	Anthopoulos	IDEC		lila@idec.gr
4	Eirini	Lagoumidou	Primary School of Varese		irenelagoumidou @gmail.com
5	Maria	Spanou	Primary School of Varese		mariaspnou@ gmail.com
6	Josep Rasia	Simon Colomer	Bell-lloc del ple		txema.simon@ bell-lloc.org

#	Name	Last Name	Institution and role in the project	Signature	Email
7	REMY	Philippe	European School of Varese - Italy		PHREMY.IESP@gmail.com
8	Joanne	Rivers-Jott	Teacher-European School of Varese		riversjo@teachers. evse.eu
9	MARC	MELU'S	BLUE ROOM INNOV.		marc@blue-room innovation.com
10					
11					
12					



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Final Event Attendance list

M2 Final meeting Varese, Italia

Friday, January 26th, 2024





#	Name	Last Name	Institution and role in the project	Signature	Email
1	Ariane	Farinelle	European School of Varese Italy,		
2	PAULA	VILATJE	BLUE ROOM INNOVATION		PAULAVILATJE@ BLUEROOMINNOVATION
3	Lila	Anthopoulos	IDEC		lila@idec.gr
4	Eirini	Lagoumidou	Primary School of Varese		irenelagoumidou @gmail.com
5	Maria	Spanou	Primary School of Varese		mariaspnou@ gmail.com
6	Josep Rasía	Simon Colomer	Bell-lloc del ple		txema.simon@ bell-lloc.org

#	Name	Last Name	Institution and role in the project	Signature	Email
7	REMY	Philippe	European School of Varese - Italy		PHREMY.IESP@gmail.com
8	Joanne	Rivers-Jott	Teacher-European School of Varese		riversjo@teachers. europa.eu
9	MARC	MELU'S	BLUE ROOM INNOV.		marc@blue-room innovation.com
10					
11					
12					



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ANNEX 2. Blue Room Innovation Final Event Presentation

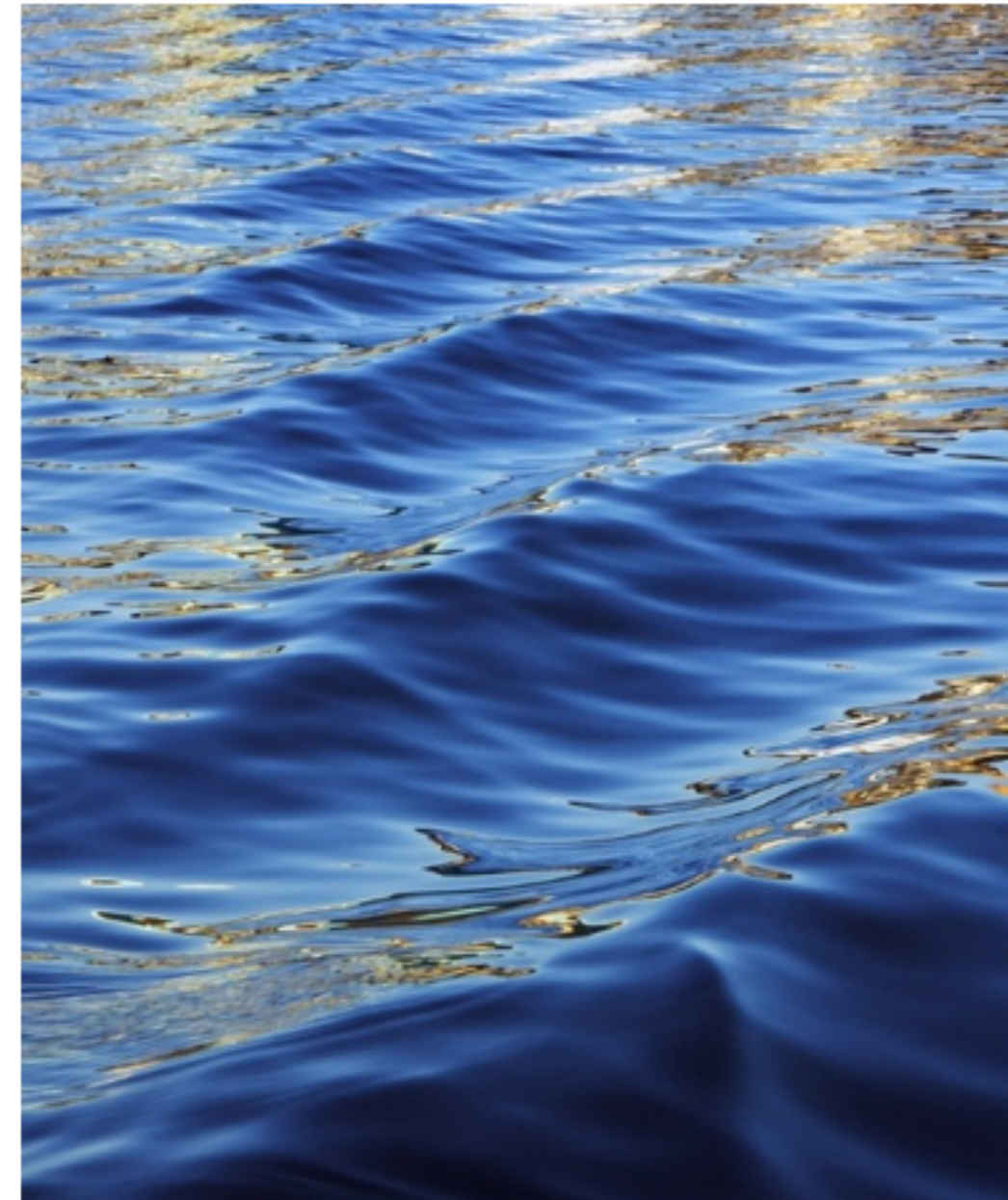
M2 Final meeting Italia





GreenerGreen: Project management & project coordination

Prepared by: BlueRoomInnovation



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Welcome and short introduction final results

Denisa Gibovic - Blue Room Innovation



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Project management and coordination

Marc Melús - Blue Room Innovation



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		Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan 23	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
	LEAD	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24
Project activity*	LEAD																								
PR1 The Greener Green training program (e-learning)	IDEC																								
PR1/A1 Design of Methodology for identifying competences and digital skills for the "green" teacher and best practices for a green school	Uliege																								
PR1/A2 Desk Research	Uliege + all																								
PR1/A3 Survey- Needs Analysis	Uliege + all																								
PR1/A4 Focus Group	Uliege + all																								
PR1/A5 National study report	Uliege + all																								
PR1/A6 Synthesis Report	Uliege																								
PR1/A7 Training Curriculum & Materials	Uliege + all																								
PR1/A8 Peer Review	Uliege + all																								
PR1/A9 Technical development of the English version of the e-learning course	IDEC																								
PR1/A10 Translations	IDEC + all																								
PR1/A11 Development of national versions of e-learning course	IDEC + all																								
PR1/A12 Pilot delivery of e-learning in all countries	IDEC + all																								
PR1/A13 Improvements and finalisation of e-learning course	IDEC																								
PR2 The Greener Green Assessment Tool	Blue Room																								
PR2/A1 Development of the specifications	Blue Room																								
PR2/A2 Development of the online tool	Blue Room																								
PR2/A3 Development of the assessment questions and positive reinforcement reward	Blue Room																								
PR2/A4 Peer review	Uliege + all																								
PR2/A5 Translations	Blue Room + all																								
PR2/A6 Technical integration of content	Blue Room																								
PR2/A7 Pilot Testing	Blue Room + all																								
PR2/A8 Improvements and finalisation	Blue Room + all																								
Learning Activity	ULiège																								
Joint staff training event for teachers/trainers in Liège	ULiège																								



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Project activity*	LEAD	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan 23	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
		M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24
Project management activities	Blue Room																								
A1 Elaboration of a project plan	Blue Room + ALL																								
A2 Contracts with partners	Blue Room + ALL																								
A3 Set up steering committee	Blue Room + ALL																								
A4 Set up national working groups	All partners																								
A5 Set up online project management space	Blue Room																								
A6 Online coordination meetings	Blue Room + ALL																								
A7 Interim report	Blue Room + ALL																								
A8 Final report	Blue Room + ALL																								
Transnational meetings																									
M1 Kick-off meeting in Girona, Spain	Blue Room																								
M2 Final Meeting in Luxembourg	FAPEL																								
Quality assurance and evaluation activities	Uliege																								
A9 Develop Quality Assurance and Evaluation plan	ULiège																								
A10 Semester project evaluations	ULiège																								
A11 Impact analysis	ULiège																								
Dissemination and exploitation activities	FAPEL																								
A12 Develop Dissemination and Exploitation plan	FAPEL																								
A13 Partners Dissemination and exploitation strategy	FAPEL																								
A14 Development of the project identity (logos, social media)	IDEC																								
A15 Development of project website	IDEC																								
A16 Development of a leaflet	IDEC																								
A17 Presentation in workshops/conferences	Uliege + all																								
A18 Publication of articles/newsletter	Uliege + all																								
A19 Social media creation and animation	FAPEL + all																								
A20 Organisation of webinars (20 teachers per country)	FAPEL + all																								
Multiplier events																									
E1 The Greener Green Event - Girona - 30 participants	Blue Room																								
E2 The Greener Green Event - Piraeus - 30 participants	IDEC																								
E3 The Greener Green Event - Luxembourg - 30 participants	FAPEL																								
E4 The Greener Green Event - Vareia (Lesvos) 30 participants	Primary school of Vareia																								
E5 The Greener Green School Event - Girona - 30 participants	Bell-lloc School																								
E6 The Greener Green Event - Varese - 30 participants	European School of Varese																								



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PR1:

The Greener Green training program



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PR1: The Greener Green training program

PR1/ A1 Design of Methodology for identifying competences and digital skills for the "green" teacher and best practices for a green school

PR1/ A2 Desk Research

PR1/A3 Survey- Needs Analysis

PR1/ A4 Focus Group

PR1/A5 National study report

**iAttention! Nacional reports
Italy/LuxBel need to be
addapted to the templates.**

PR1/A6 Synthesis Report



PR1: The Greener Green training program

PR1/A7 Training Curriculum & Materials

PR1/A8 Peer Review

PR1/A9 Technical development of the English version of the e-learning course

PR1/A10 Translations

PR1/A11 Development of national versions of e-learning course

PR1/A12 Pilot delivery of e-learning in all countries

PR1/A13 Improvements and finalisation of e-learning course

FAPEL's an ULIEGE's pilot justification is missing ❌



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PR2:

The Greener Green Assessment Tool



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PR2 The Greener Green Assessment Tool

PR2/A1 Development of the specifications

PR2/A2 Development of the online tool

PR2/A3 Development of the assessment questions and positive reinforcement rewards system

PR2/A4 Peer review

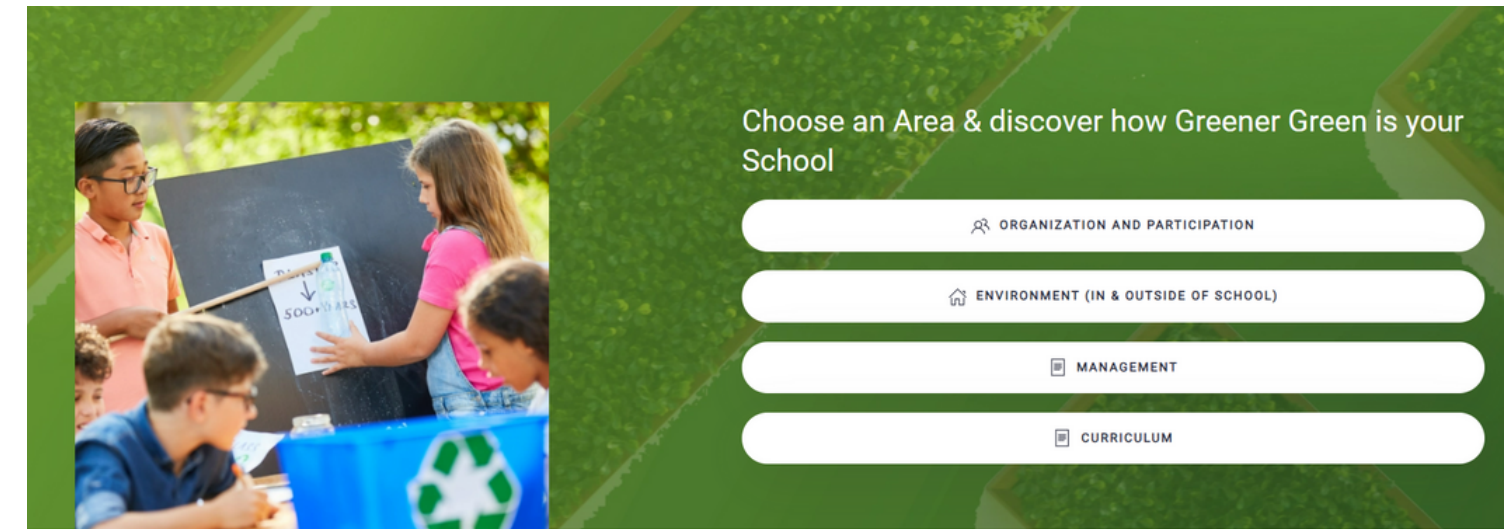
PR2/A5 Translations

PR2/A6 Technical integration of content

PR2/A7 Pilot Testing

FAPEL's an ULIEGE's pilot justification is missing ❌

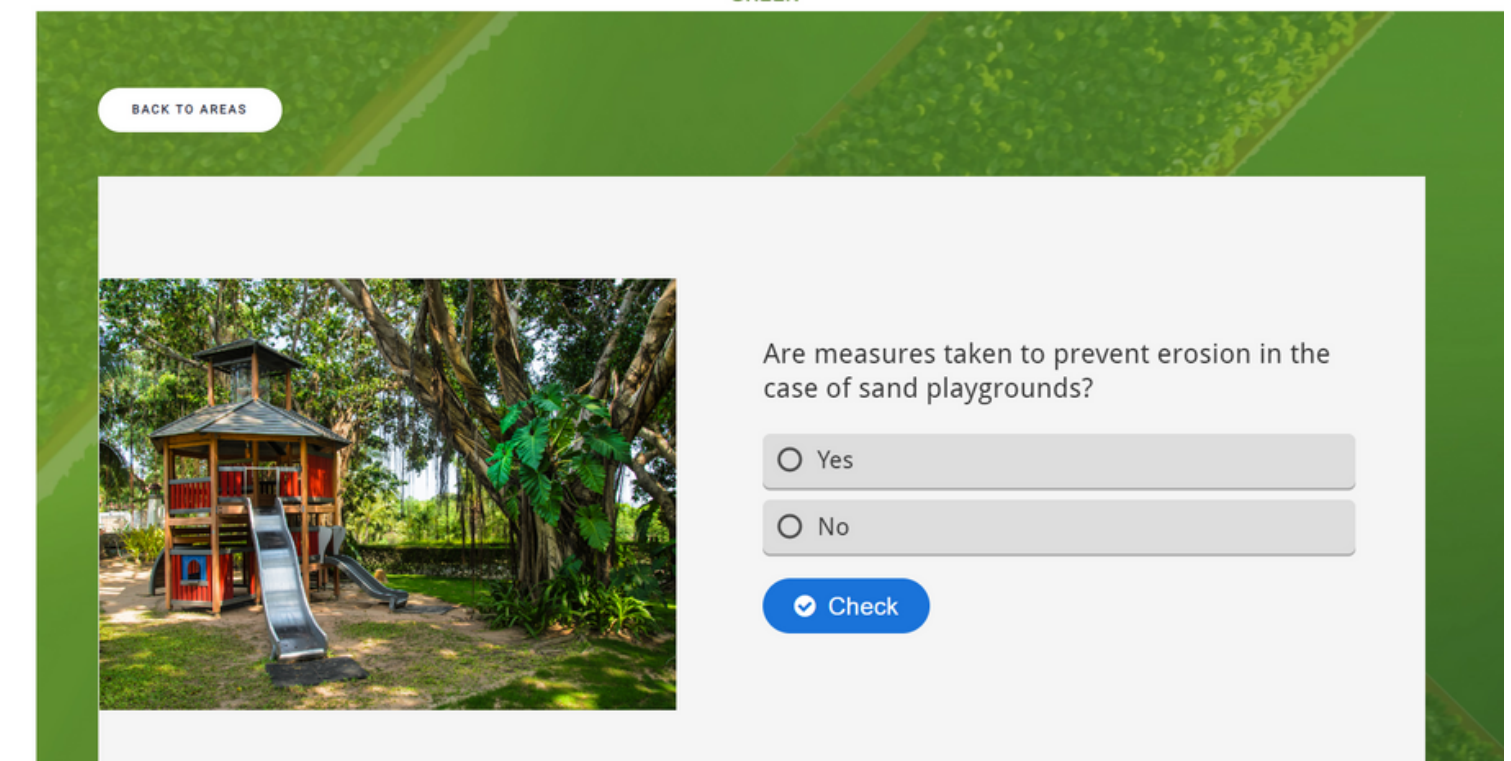
PR2/A8 Improvements and finalisation



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HOME PARTNERS RESULTS NEWS ASSESSMENT TOOL E-LEARNING ENGLISH f



Learning activity

C1 Joint staff training event for teachers/trainers in Liège

ULIEGE'S has prepared the first version for event's justification. We'll ask each partner if we need more information.



Project management activities

A1 Elaboration of a project plan

A2 Contracts with partners

A3 Set up steering committee

A4 Set up national working groups

We need your collaboration to prepare this deliverable! 

A6 Online coordination meetings

A7 Interim report

A8 Final report

We need your collaboration to prepare the final report!



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Quality assurance and evaluation activities

A9 Develop Quality Assurance and Evaluation plan

A10 Semester project evaluations



A11 Impact analysis

We need your collaboration to prepare this deliverable!



Dissemination and exploitation activities



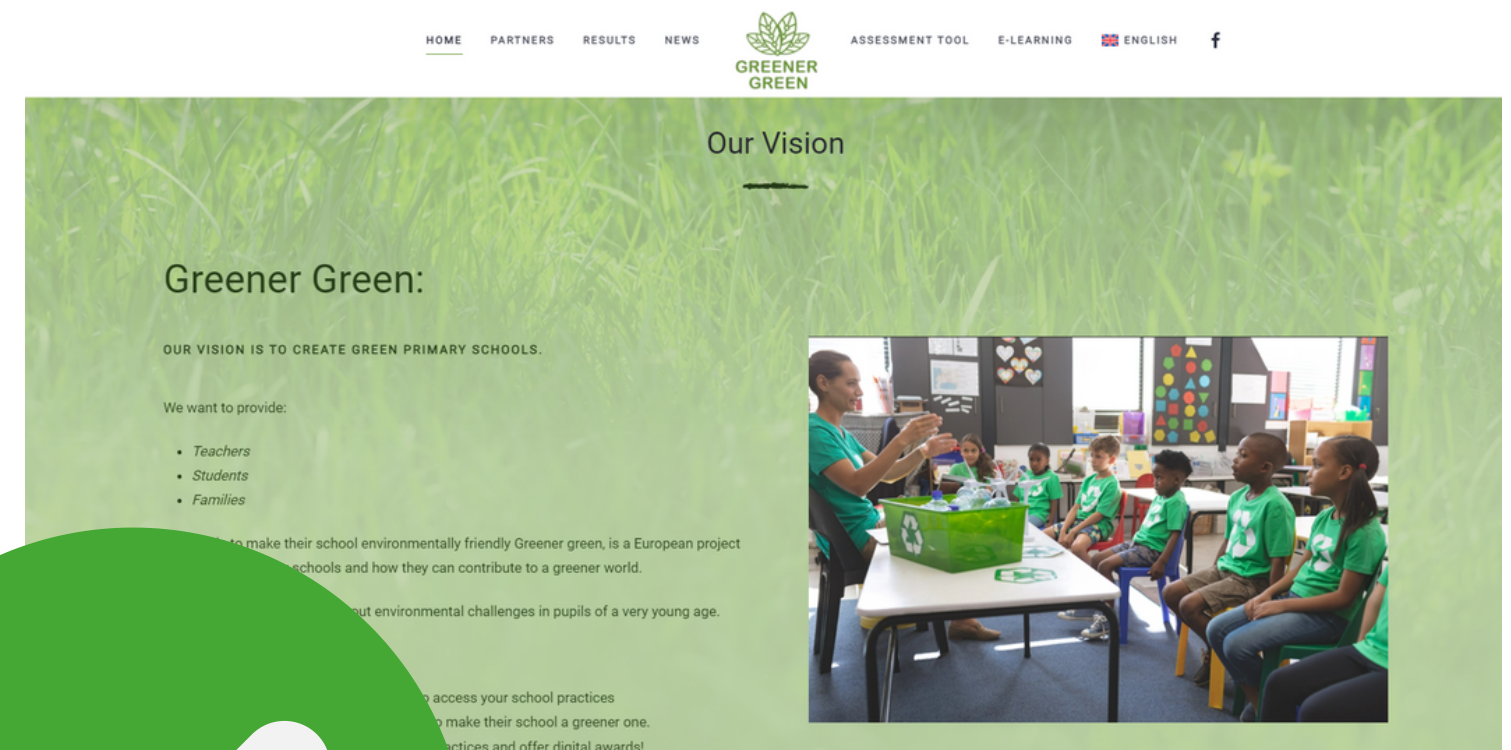
A12 Develop Dissemination and Exploitation plan

A13 Partners Dissemination and exploitation strategy

A14 Development of the project identity (logos, social media)

A15 Development of project website

A16 Development of a leaflet



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Dissemination and exploitation activities



A17 Presentation in workshops/conferences 

We need the evidences!

A18 Publication of articles/newsletter



A19 Social media creation and animation

We need the evidences!



A20 Organisation of webinars (20 teachers per country)

FAPEL'S is missing!



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In order to justify each task,
Blue Room Innovation is
consolidating all evidences.

**Your collaboration, in case there
are documents missing, **is crucial.****



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Financial status and legal issues



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FINANCIAL AGREEMENTS

AGREEMENTS AT THE BEGINING

- Grant agreement
- Partner agreement
- 1st payment (prefinance)
- Intermediate justification --> January 2023
- 2nd payment February 2024 if all well justified

(late thus some doc not well received)



(we cannot be late)



Número de convenio: 2021-1-ES01-KA220-SCH-000032687



2021-CP-MULTI-KA220-24G

CONVENIO DE SUBVENCIÓN relativo a un:
Proyecto con varios beneficiarios en el marco del programa ERASMUS+¹

NÚMERO DE CONVENIO – 2021-1-ES01-KA220-SCH-000032687

El presente Convenio (en lo sucesivo, «el Convenio») se celebra entre las partes que siguen:

de una parte,

la **Agencia Nacional** (denominada en lo sucesivo «la AN»)

Servicio Español para la Internacionalización de la Educación (SEPIE)
C/ General Oraa, número 55, 28006, Madrid
CIF: Q2801566G,

debidamente representada a efectos de la firma del presente Convenio por Alfonso Gentil Álvarez-Ossorio, Director del SEPIE, y actuando por delegación de la Comisión Europea, denominada, en lo sucesivo, «la Comisión»,

y



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During KOM dates and rules were facilitated

Financing

- Maximum grant amount: 296.602,00€
- Pre-financing:
 - It will depend on grant agreement (30%)
 - Insurance 10% kept by BRI
- 2nd payment after the acceptance of the 1st intermediate report by the audit and the EC (December 22 justification and February receive), 40%.
- Final payment
 - After audit and EC final report acceptance, 30%.



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During KOM dates and rules were facilitated

WP7: PROJECT MANAGEMENT & COORDINATION



Project management and coordination plan	15/02/2022
Progress report	30/12/2022
Progress report	30/06/2023
Final report	31/01/2024



During KOM dates and rules were facilitated Reporting



- Narrative part
 - Managed by Denisa Gibovic
- Financial part
 - Managed by Estel Guillarmes



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During KOM dates and rules were facilitated

Periodic Financial Report



- Individual Financial Statement from Each Beneficiary
- Supporting Documents
 - Internal policies explanations
 - Timesheets well described
 - Invoices
 - Proofs of payment...
 - SEND TO estelguillaumes@blueroominnovation.com



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During KOM dates and rules were facilitated

Obligation to inform

- Inform the coordinator if you want to:
 - Change of bank account
 - Change of the legal representative
 - Change of contact person
 - Change in the budget
 - Other changes



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During KOM dates and rules were facilitated

Consequences of non-compliance

- The beneficiary remains fully responsible towards the Agency for compliance with the obligations resulting from the Grant Agreement and Partner Agreements signed.
- If a beneficiary breaches any of its obligations under this Article, the grant may be reduced.



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BUDGET UPDATED AFTER SOME MINOR CHANGES



In December all partners were requested to present all justification 2022-2023.

Auditor worked during January 2024.

Final numbers will be provided when all your justification is audited.

PLEASE SEND MISSING DOCUMENTS FROM JANUARY 2024 1ST WEEK OF FEBRUARY.



Final audit will work during the 2nd week of February (in order to have time arrange incidences).

	PMI	Meetings	Staff	Learning activity	Multiplier	Exceptional	Total grant
Blue Room Innovation	12.000,00 EUR	1.725,00 EUR	45.683,00 EUR	1.610,00 EUR	3.000,00 EUR	3.200,00 EUR	67.218,00 EUR
Aintek Symvouloi Epicheiriseon Efarmog	6.000,00 EUR	1.150,00 EUR	43.969,00 EUR	1.780,00 EUR	3.000,00 EUR	3.200,00 EUR	59.099,00 EUR
FAPEL	6.000,00 EUR	1.150,00 EUR	31.089,00 EUR	1.480,00 EUR	3.000,00 EUR	6.000,00 EUR	48.719,00 EUR
ULiège	6.000,00 EUR	0,00 EUR	25.894,00 EUR	0,00 EUR	0,00 EUR	0,00 EUR	31.894,00 EUR
Primary school of Vareia	6.000,00 EUR	3.040,00 EUR	12.193,00 EUR	2.670,00 EUR	3.000,00 EUR	0,00 EUR	26.903,00 EUR
Bell-lloc School	6.000,00 EUR	1.150,00 EUR	12.193,00 EUR	2.415,00 EUR	3.000,00 EUR	3.200,00 EUR	27.958,00 EUR
Scuola Europea di Varese	6.000,00 EUR	1.150,00 EUR	19.046,00 EUR	2.415,00 EUR	3.000,00 EUR	3.200,00 EUR	34.811,00 EUR
	48.000,00 EUR	9.365,00 EUR	190.067,00 EUR	12.370,00 EUR	18.000,00 EUR	18.800,00 EUR	296.602,00 EUR

Financial Checklist

Audit comments

		PMI	Meetings	Staff	Learning activity	Multiplier	Exceptional
BRI	Spain	12.000,00 EUR	missing varese	justified	justified	justified	justified
IDEC	Greece	6.000,00 EUR	missing varese	2023: real cost + payslips + TS	missing	missing report	missing
FAPEL	Luxembourg	6.000,00 EUR	missing varese	2023: real cost + payslips + TS	missing	missing report	missing
ULiège	Belgium	6.000,00 EUR	0,00 EUR	justified + review timesheets 2023	0,00 EUR	0,00 EUR	0,00 EUR
Primary school of Vareia	Greece	6.000,00 EUR	missing varese	2023: real cost + payslips	missing	missing report	0,00 EUR
Bell-Iloc School	Spain	6.000,00 EUR	missing varese	justified	missing	justified	missing
Scuola Europea di Varese	Italy	6.000,00 EUR	missing hotel invoice KOM	2023: real cost + payslips + TS	missing	justified	justified



PMI - Project management

Automatic received

250€ per month worked = 6.000€



Meetings

2 consortium meetings organized

1) KOM in Girona --> all justified

2) Final meeting Italy

- boarding passes
- hotel invoice
- internal transport (car, taxi, bus, train...)
- meals (in case it is paid by varese will be reimbursed at the end of the project from all partner participants)



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Staff Cost

Costs relating to the following categories of staff are considered

- the costs of personnel working under an employment contract with the beneficiary or an equivalent appointing act and assigned to the action, provided that these costs are in line with the beneficiary's usual policy on remuneration;
- temporary staff, recruited through a specialised external Agency;

REAL COST Costs relating to the following categories of staff are considered

the costs of personnel working under an employment contract with the beneficiary or an equivalent appointing act and assigned to the action, provided that these costs are in line with the beneficiary's usual policy on remuneration;
temporary staff, recruited through a specialised external Agency;

$$\frac{\text{(Annual gross salary + social charges + statutory costs)}}{\text{(Total actual annual productive working days/hours)}} \times \text{actual days/hours worked in the action}$$



Staff Cost - HOW TO BE REPORTED

- Internal staff cost policy which explains salaries and the calculation of the daily cost rate (pro rata basis if of part-time workers).
- Timesheets signed by both the worker and the responsible of the organisation mentioning name, function and tasks fulfilled, reference to the WP, number of hours per day allocated to the project and the day of performance;
- Employment contracts with an indication of the type of contract
- **Official payroll document which allows to check both number of days worked in a year and amounts paid & social security charges duly paid;+ proof of payment**



Kind reminder: Cost actually incurred

1. Incurred during the duration of the action;
2. Indicated in the estimated overall budget of the action;
3. Necessary for the implementation of the action;
4. Identifiable and verifiable (recorded in partner's accountings, in line with the applicable accounting standards of partner's country);
5. Reasonable, justified;
6. Compliant with the requirements of applicable tax and social legislation.



Learning Activity - Liege

Joint staff training event for teachers/trainers in Liège, April 2023

- **The total number of the participants promised were 17**
 - 2 staff from Blue Room innovation, IDEC, FAPEL and Uliege
 - 3 teachers from Primary school of Vareia, Bell-Iloc School and Scuola Europea di Varese
- A certificate of attendance will be issued by Uliege for every participant. **Furthermore, the Europass mobility documents will be developed and signed by the sending and receiving organisations.** The Europass certificate will include information about the knowledge gained and the learning outcomes of the event.
- **Missing report, all partners will be requested**



Multiplier events

The objective of the multiplier event will be to present the project results and the outcomes of project activities.

Only Varese, Blue Room and Belloc have send multiplier event report, why rest are missing?

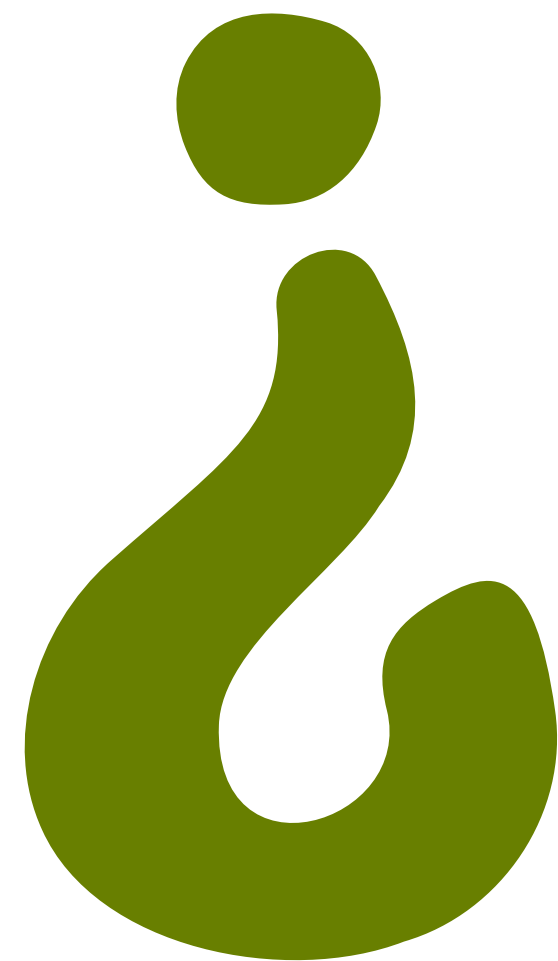


- The specific objectives of the conference will be to:
- Raise awareness about the importance of applying green practices at school level
- Give emphasis on the impact of applying green practices in schools
- Raise awareness about the need of equipping primary school teachers and staff with competences and skills to transform their school into a green school
- To raise awareness of applying a self assessment methodology, which will use a 360 approach for designing future action plans
- To pinpoint the importance of involving and engaging children into the process of transforming schools and producing an “Eco code”

The participants in the event will be 30 people from the local area.



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Any questions

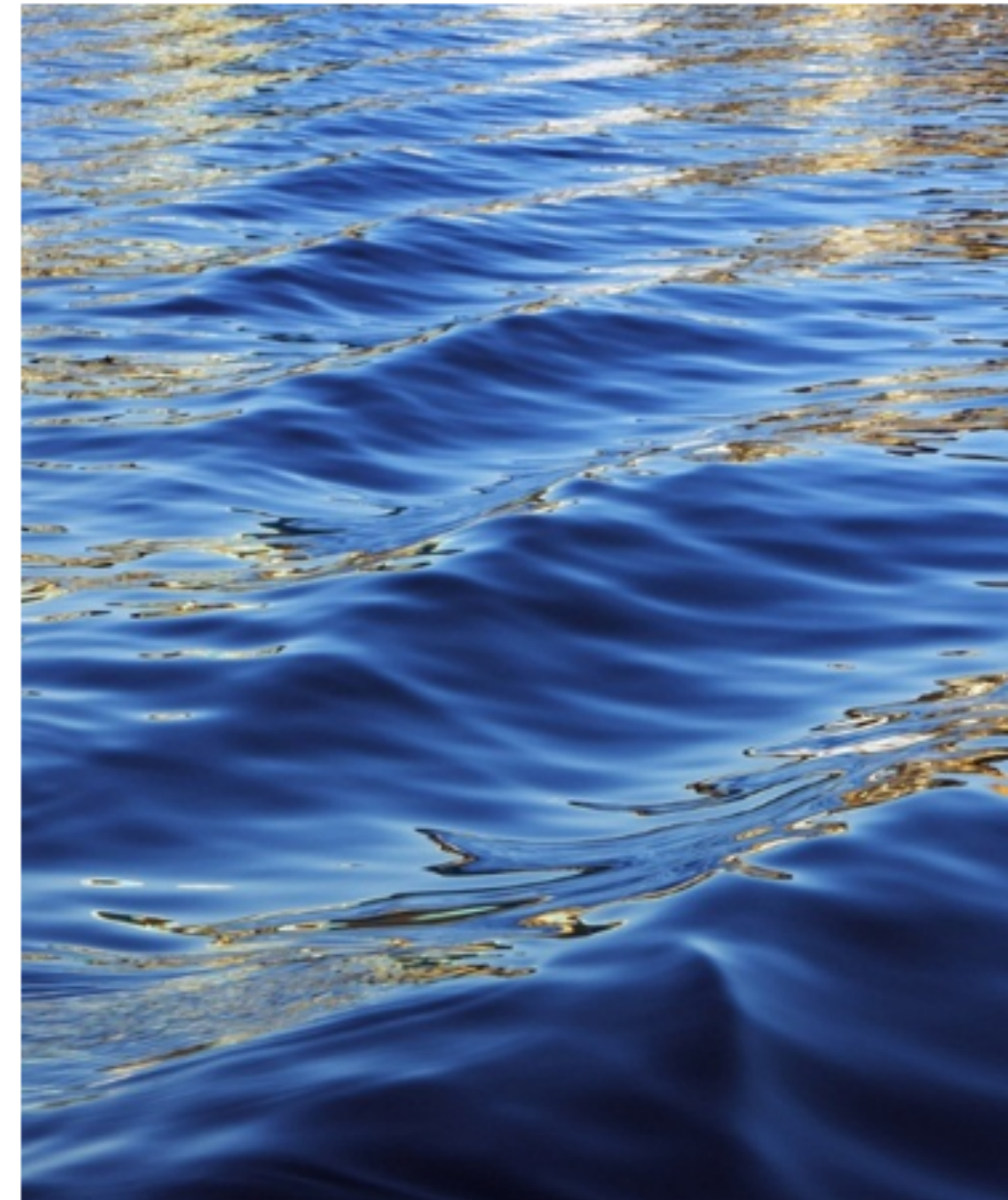


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GreenerGreen: Dissemination & exploitation activities

Paula Vilatje
Blue Room Innovation



Co-funded by
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Indicators



- Delivery of 3 webinars with 20 participating teachers each (60 teachers total)
- Stakeholders database: 200 contacts per partner (total 1400)
- 1000 visits to the project website - IDEC must send website analytics to BRI
- 5 newsletters with 1400 recipients (total 7.000)
- 4 presentations per partner in workshops/meetings (total 28)
- Facebook account = 500 Followers with 2 posts per month
- Multiplier events = 180 participants (report from Varese and Fapel is missing)



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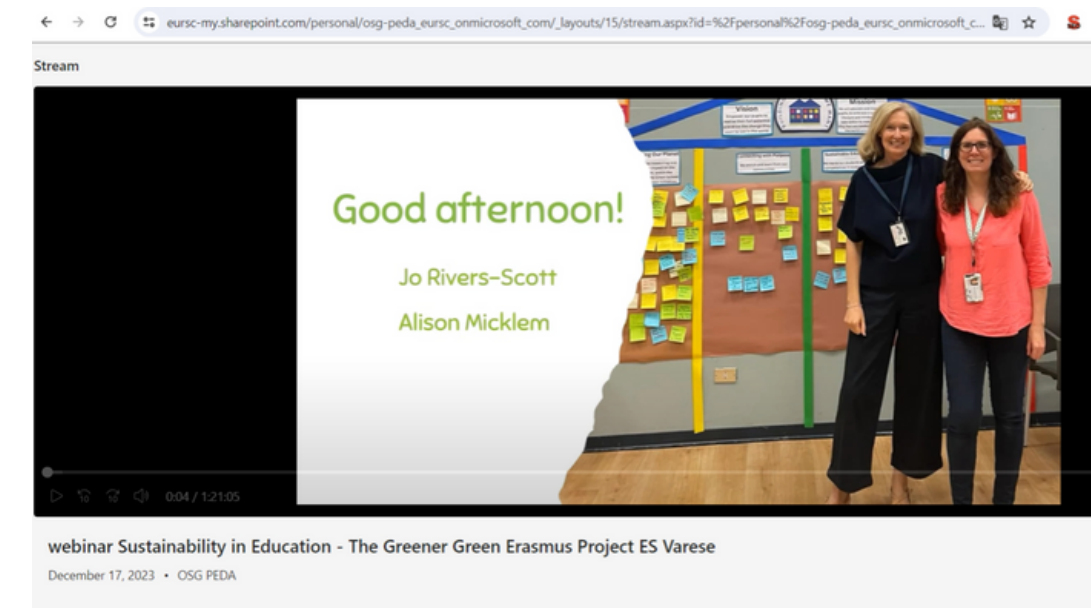
Delivery of 3 webinars with 20 participating teachers each (60 teachers total)



Greece



Spain



Italy

FAPEL Missing

1000 visits to the project website - to be confirmed by IDEC



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5 newsletters with 1400 recipients (total 7.000)



Greener Green Project
January 2022 to December 2023

Our project aims at installing the values of a greener world from the start: to children as young as 6 years in Primary schools, their teachers, and their families.

The Greener Green project will provide these target groups with an Evaluation and Assessment tool on how "green" their school is, action plans, training, lesson plans for teachers and even a fun platform where very young children can record their green actions, get rewarding praise and motivation to continue!

What is a "green school"? Many definitions have been given but usually they have the following elements in common: protecting the Environment, improving the health and quality of the learning environment, integrating learning opportunities with the built infrastructure, being inclusive and sustainable. Even though there are quite a lot of initiatives regarding green schools or "eco" schools around the globe, the consortium was intrigued by not finding a specific project in the EU that comprises of a digital evaluation tool, a corresponding teachers' training and a digital platform that ensures the ongoing cooperation and communication of all parties at a school (teachers, staff, pupils and parents), where they can all contribute and assess their green goals and everyday actions.

Co-funded by the Erasmus+ Programme of the European Union




Greener Green Partners

- Blue Room Innovation (Spain)
- IDEC (Greece)
- FAPEL (Luxembourg)
- Universite de Liege (Belgium)
- Col'legi Bell-Iloc (Spain)
- Scuola Europea di Varese (Italy)
- Primary School of Vareia (Greece)

See the Report >




ASSESSMENT TOOL

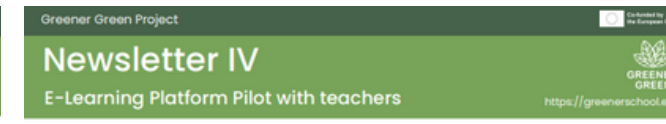
Greener Green Assessment Tool is a free and open tool that allows educators to assess various aspects of their school's green initiatives, from waste reduction and energy efficiency to biodiversity conservation and eco-friendly curriculum integration.

By using this assessment, teachers can identify strengths and weaknesses in their school's sustainability efforts, enabling them to implement positive changes and cultivate greener habits among students and staff. Moreover, it serves as an educational tool itself, equipping teachers with the knowledge and skills needed to not only assess but also enhance their green practices, ultimately creating a more environmentally responsible school community.

Access the Tool >

Greener Green Partners

- Blue Room Innovation (Spain)
- IDEC (Greece)
- FAPEL (Luxembourg)
- Universite de Liege (Belgium)
- Col'legi Bell-Iloc (Spain)
- Scuola Europea di Varese (Italy)
- Primary School of Vareia (Greece)



ABOUT THE E-LEARNING

The Platform offers a complete course with digital resources. Developing Sustainability Practices in Primary Schools for teachers, parents, and students. To be more specific, the E-learning course is both theoretical and practical. It provides teachers and parents with theoretical input on different aspects of sustainability and green practices, while it also includes tests for assess yourself to raise awareness.

The content of this E-learning Course has been delivered by the partners of the consortium by doing deep research on the topics presents and based on the practices that are been carried out in a national and international level.

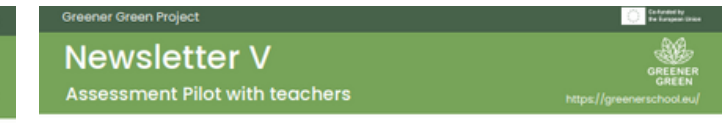
Access E-Learning >

PILOT TESTING

The pilot testing implemented by each participating country have targeted teachers. To assess the e-learning platform and its content, teachers have provided structured feedback through an online questionnaire and through discussions during the sessions. Therefore, the number of participants of the info-sessions and the questionnaire are the following:

		Participants		
Country		Greece	Italy	Spain
Teachers		13	12	22

LUXEMBOURG & BELGIUM PILOTS COMMING SOON!



ABOUT THE ASSESSMENT

The Greener Green Assessment Tool that has been developed with the contribution of the consortium. The Assessment Tool offers a complete evaluation on how digital schools are according to different areas.

The tool is addressed for teachers and school staff. The main objective is to increase the level consciousness by evaluating the current situation at school and giving some tips to improve the actions as well as redirect participant to an specific module of the e-learning platform to know and discover different good practices for greener Schools. The evaluation and contents of the Assessment Tool has been delivered by the partners of the consortium by doing research and based on the practices that are been carried out in a national and international level.

Access the Assessment >

PILOT TESTING

The pilot testing implemented by each participating country have targeted teachers. To assess the assessment tool and its content, teachers have provided structured feedback through an online questionnaire and through discussions during the sessions. Therefore, the number of participants of the info-sessions and the questionnaire are the following:

		Participants		
Country		Greece	Italy	Spain
Teachers		13	12	22

LUXEMBOURG & BELGIUM PILOTS COMMING SOON!

Stakeholders database: 200 contacts per partner (total 1400) - to be done



			GREENER GREEN STAKEHOLDERS LIST			
A	B	C	D	E	F	
IDEC	PRIMARY SCHOOL OF VAREIA	BELL-LLOC	BLUE ROOM INNOVATION	SCUOLA EUROPEA DI VARESE	UNIVERSITE DE LIEGE	
			INS Maçanet de la Selva			
			Cesie			
			Liceo scientifico Benedetto Croce			
			Grammar School Nicosia			
			GrantXpert Consulting Ltd			
			Regional Directorate of Education of Western Greece			
			EUROTraining			

@all Fill the table with 200 contacts related to Greener Green topics

<https://docs.google.com/spreadsheets/d/1UVYWF6QwbgMBM0n0KzmixUc3F4xslZqE/edit?usp=sharing&oid=100501273994319464898&rtpof=true&sd=true>



4 presentations per partner in workshops/meetings (total 28)



2. Workshop II

Title of the Event or Conference: Presentation of Greener Green to Stimmuli to create synergies with EcoDigital Project

Date: 26/09/2023

Place: Face to face

Number of Participants: 3

Description:

Meeting to present Greener Green Project to Stimmuli who is running a project now on Green Schools called EcoDigital.

During the meeting Blue Room and Stimmuli exchanged project information, expected results and also finds some synergies on how to promote both projects.

2.1. Evidences



3. Workshop III

Title of the Event or Conference: Second Meeting Greener Green with the Catalan Network of Green Schools

Date: 17/03/2023

Place (online or offline): Online

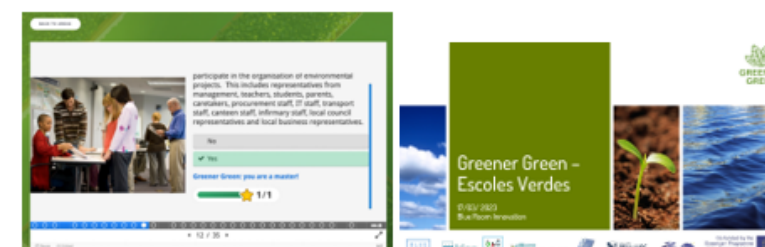
Number of Participants: 4

Description: Once the first draft of the assessment and e-learning were created, Blue Room had a second meeting with the Catalan Network of Green Schools. During this meeting the visual identity and the functionality of the Assessment Tool and e-learning platform were presented.

The participants had short time to review the content and the products but at the end of the meeting they agreed that the tools were interesting but they needed more time to explore if the Assessment Tool and the E-learning were going to be included as part of the training and evaluation of their network.

Blue Room stills in contact with the contact to explore future synergies.

3.1. Evidences



Fill the template with 4 meetings were you have mentioned or presented Greener Green project or/and its results

Missing from Varese, FAPEL, ULiege, IDEC, Bell-Lloc

Vareia has it, only paste it on the template provided!!!



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Multiplier Events = 180 participants



1. Introduction

DATES	F2F OR ONLINE	NUMBER OF PARTICIPANTS
24/11/2023	F2F	+80

El 24 de novembre de 2023, el projecte Greener Green va organitzar un Multiplier Event Girona, concretament a l'Escola Bell-lloc, reunits amb un grup divers de més de 80 participants en un entorn presencial. Aquest informe ofereix un anàlisi exhaustiu de l'èxit de l'esdeveniment, superant les expectatives i destacant elements clau que van contribuir al seu triomf. Des de la col·laboració estratègica entre Blue Room Innovation i Bell-lloc fins a la participació activa dels assistents, l'organització eficient i l'impacte durador a la comunitat educativa, aquest informe aprofundeix en els aspectes fonamentals que van donar forma a l'èxit de l'esdeveniment.

L'agenda de l'esdeveniment és la següent:

AGENDA DE LA JORNADA

- 15:30 Benvinguda i presentació.
- 15:45 Presentació del projecte Greener Green en el marc del projecte educatiu de Bell-lloc.
- 16:00 Presentació del projecte Robots Sostenibles amb la participació de l'entitat Joan Robots.
- 16:45 Explicació dels resultats obtinguts durant el projecte Greener Green.
- 17:30 Fi de la jornada
- Berenar i obsequi sostenible per a tots els assistents.

24 Nov, 2023
Saló d'actes del Col·legi Bell-lloc

EDUQUEM EN LA SOSTENIBILITAT

Reports & Evidences

missing from Varese & FAPEL

IDEC & Vareia have it, only paste it to the right template!!!



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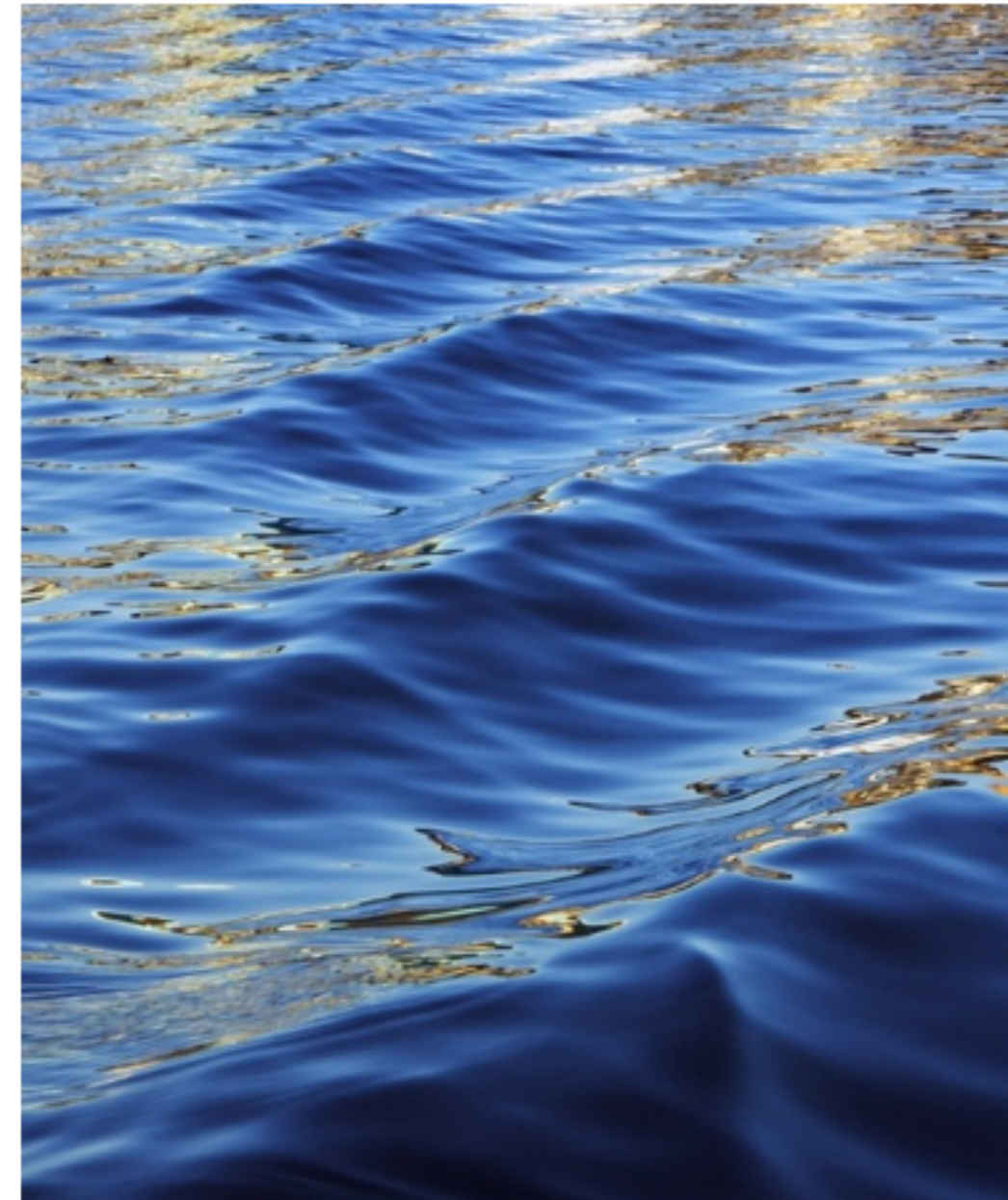


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GreenerGreen: Thanks for your attention!

Prepared by: BlueRoomInnovation



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